ERISWELL PARISH COUNCIL
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MINUTES

of the ERISWELL PARISH COUNCIL MEETING held on 28th SEPTEMBER 2022 at the Manna Café, Earlsfield

Present:
Cllr L Hall
Cllr R Hall
Cllr Adam
Cllr P Maxfield
Cllr A Bibbey
In attendance:
C/Cllr C Noble, D/Cllr S Frost, N Glading, parish clerk, G Tolmie, EPC footpath warden, and 5 members of the public

	ONE MINUTES SILENCE WAS OBSERVED TO REFLECT ON THE SAD DEATH OF HM QUEEN ELIZABETH II	
2022/ 47	**CHAIRMANS WELCOME and RECORDING OF MEETING**	
	The Chairman welcomed all to the meeting, no recordings	
2022/ 48	**APOLOGIES FOR ABSENCE**	
a. b.	Apologies for absence were received from Sqn. Ldr. S Geary and Cllr B Foster Council consented to accept the apologies received.	
2022/ 49	**DECLARATIONS OF INTEREST**	
	None	
2022/50	**MINUTES OF THE MEETING HELD ON 26th JULY 2022**	
a.	The minutes of the Parish Council meeting held on 26th July 2022 were **AGREED** and the Chairman authorised to sign the same	
b.	Business remaining from the meeting not on this agenda: none	
2022/51	**PUBLIC PARTICIPATION**	
	Members of the public may speak about specific items on this agenda or suggest future items. Please note: an individual's time is limited to 3 minutes (Standing Order 1.8.5) No discussion shall take place on any question put or comment made. a) Report from a resident of sinkhole: it is thought that this is due to the drying out of peat during the recent Summer and is not actually a sink hole but caused by the extreme weather conditions b) Why were the community not consulted about the road closure? The resident will send an email complaining c) The greenery at Victoria Row is very heavy d) Will there be a Jubilee tree? e) Road closure/ diversion: Undley road is dangerous, with drivers flying over hump backed bridge. People are going through the road closure, weaving in and out f) The size of team that are digging the hole seems to be only two work men? Could additional workmen be considered? Could more workers be allocated?	

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	g) people are concerned about the length of time the B1112 will be closed i.e. 61 days h) The two policeman who were injured in the recent head on crash are still in Addenbrookes. One has had his spleen and part of his bowel removed, the other has multiple fractures. There were no skid marks, establishing that this was in fact a head on crash, the police were responding to an emergency call out, the other car involved was on wrong side of road. It is not known if the policemen will be able to return to work. The meeting expressed their sadness that this had happened and conveyed their best wishes to the policemen for a full recovery.	
2022/52	**UPDATES FROM COUNTY/DISTRICT COUNCILLORS**	
a.	Update from Sqn. Ldr. Stew Geary: report in absentia read out by clerk On 6 Oct 22, 48FW will be conducting a SIMULATED AIRCRAFT CRASH EXERCISE at RAF Feltwell. Whilst the majority of the Exercise activity will take place within the Station fence line at RAF Feltwell, it is likely that there will be a large number of vehicle movements between RAF Lakenheath and RAF Feltwell on 6 Oct 22, particularly as USAF personnel respond to the Exercise incident and when they return to RAF Lakenheath at the end of the Exercise. Please note that I don't have the exact details of the Exercise timelines; however, the Exercise will start and finish within normal working hours on 6 Oct 2022. Additionally, please note that both Suffolk and Norfolk Local Resilience Forums are aware of the Exercise and are likely to participating as observers/advisors.	
b.	Update from C/Cllr Colin Noble: C/Cllr Noble was very sorry to hear about the 2 police officers injuries. Road closure: this work is an investment because there are significant problems in terms of drainage / gathering water, and there is a concern about household flooding. With regards to the 61 day notice, traffic regulations have to be made for the totality i.e., the maximum time that is likely. As soon as it is practically possible, C/Cllr Noble will support the need for controlled access via a traffic light system A similar situation arose in Saxmundham, the TRO is made in the press initially and then the public should be informed. It appears that nobody told the communication team at SCC which had led to a complete mess, the councillor voiced his displeasure. C/Cllr Noble told the meeting that he and D/Cllr Frost will apply pressure to go to traffic lights as soon as possible. The Undley road is totally unsuitable and is not the official diversion. Cllr Maxfield confirmed that he believes that even the Police were not a consultee. Nobody has had the opportunity to object. The effect on response times from any services, particularly the Police needs to be examined: Cllr Maxfield will look into this from a Police perspective and Cllr Noble from a Highways perspective. The SCC Code of Conduct means that councillors can`t challenge the professional opinion of the Highways officers, but they can lobby. The amount of money that is being spent on the project means that it was thought to be absolutely necessary. Q: Could lighting be put where the works are? so that people can see there are obstacles	

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	A: Will take that up Q: Traffic volume is underestimated - are the professionals under estimating volumes? new data is needed. A: Part of the reason they are doing the work is because this is a B road that is taking A road traffic. Q: Why were the Police etc not consulted? There is a road that could be used A: There is no road through from the Base: that road was declassified 22 years ago, and the USAF would never allow access because of security. The Health service was consulted. These works need to be done. Clerk to email list of Highway improvements suggested by EPC	clerk
c.	<u>Update from West Suffolk D/Cllr Stephen Frost</u>: D/Cllr Frost reported that the District understand the issues with roads There are two parts- Statutory consultation and Comms There will be a point when the pipes have to go across the road. The 61 days is a maximum, we hope it will be a lot less. Last night West Suffolk had the first district council meeting after the Summer recess, it is still a quiet time Public houses have 3 basic licences 1. Serving of alcohol 2. Food 3. Music Website `Innkeeper` can apply for TENs (Temporary Event Licence) Cllr Frost will speak to enforcement about the noise from the pub. In terms of the dumped tractor tyre, D/Cllr Frost will investigate, clerk to email him with details Q: What is the official name? RAF Lakenheath or Eriswell could you get clarification? Q: The number of houses that don`t pay council tax surely they didn`t get the £150 energy payback? A: will check	clerk clerk
2022/53	**MATTERS RELATING to PLANNING AT ERISWELL**	
a.	Councillors considered planning application DC/22/1456/FUL Consultation expiry: 21st September 2022 (extension agreed) Proposal: change of use of part of car rental (sui generis) to commercial hand car wash with associated parking (sui generis) **OBJECTION (unanimous)** There are enough such facilities available locally and part of the plot is to be used as a collection/ delivery point, alleviating the parking on Earlsfield road	Planning officer informed 29.09.2022
2022/54	**MATTERS RELATING TO STREET FURNITURE/ LIGHTING**	
a.	Update on Earlsfield shops noticeboard lettering Cllr Bibbey will order	Cllr Bibbey
b.	Update on grass cutting - new landowners to be asked	
	SPEED INDICATOR DEVICE/ HIGHWAYS	
a.	a) Report from SID management volunteers Cllr R Hall and G Tolmie b) Positioning of an additional post for SID, response from Suffolk Highways (Lead Councillor is Cllr R Hall) Cllr R Hall informed the meeting that this has been delegated to Cllr L Hall	Appendix A Cllr L Hall

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2022/55	**MATTERS RELATING TO SPEEDING DETERRENT**	
a.	Councillors considered the papers on the purchase of an ANPR system, in place of a second SID unit. The ANPR units are very new onto the market and clerk was unaware of this new offer from Westcotec at last meeting. Clerk to write to Tim Passmore to ask if he is prepared to back us purchasing an ANPR **- DEFERRED**	Clerk
2022/56	**SECOND BUS SHELTER AT EARLSFIELD**	
a.	Purchase of a replacement bus shelter It was reported that Cllr B Foster has been to look at the bus shelter and has confirmed that it is in a reasonable condition so there is no need to replace the existing	Cllr B Foster to confirm
2022/57	**DAMAGE TO CHURCH WALL**	
a.	To consider the reopening of discussion around preventing damage to the Church wall at Eriswell - **DEFERRED**	
2022/58	**CLERKS, CHAIRMANS and OTHER REPORTS**	
a.	Chairmans itinerary and report, to include a) Defibrillator update: Cllr L Hall has been unable to locate the original defibrillator that was removed from the wall. b) `Caution Horse and rider` signage is available from the British Horse Association. It was **AGREED** that Cllr L Hall would purchase	Cllr L Hall
b.	Councillors' reports None	
c.	Clerks report a) Roadworks 26th September to 25th November 2022: covered earlier b) The clerk has written to the new landowner (Mr Shipp) to suggest an informal meeting c) Lakenheath parish council have offered a page/ space for EPC in their monthly Lakenheath Times: Councillors are mindful to approve this subject to the amount of charge involved d) The insurers are offering Parish Online and Public Sector Geospatial Agreement (PSGA) membership free of charge, clerk has signed up EPC e) The Pensions Regulator submission has been made f) The wreath has been ordered for EPC Remembrance service	Clerk Clerk Clerk
d.	Reports from other groups a) Eriswell Recreation Ground Committee: a smart meter has been installed by EON. A tree has partially fallen down, the area underneath was deemed to be hazardous and has been roped off. Waiting for Elveden Estate to make it safe b) Reading Rooms Committee: still working on writing report on what needs doing c) Poors Charity: no report d) Report from Mr G Tolmie, Eriswell Footpath Warden: the start of footpath 10 had been approved for levelling. The wooden bridge has broken- an emergency report was sent, PRoW will trim back vegetation e) Update on riding through the bridleways. Cllr L Hall reported that one bridleway goes through a farmyard and the gates are not horse and	

	rider friendly. On the top side of the track, it narrows, and you have to go into field/ had to ride on the road at one point.	
2022/59	**FINANCE/ AUTHORISATION OF PAYMENTS/ DONATIONS**	
a.	The August- September 2022 itemised expenditure/ invoices for payment were unanimously **AGREED** and the signatories were authorised to sign the relevant cheques	Appendix B
b.	**To receive the Quarter One report** (i) Payments April to June 2022 (ii) Payments received April to June 2022 (iii) Bank reconciliation (iv) Budgets	
c.	**To consider the Eriswell Parish Council insurance quotation (renews October 1st 2022)** (i) The councillors **AGREED** the relevance of the current PC insurance i.e. the cover remains appropriate (ii) The payment of the premium was **AGREED**	
d.	**To note SF0130**: Receipt of documents : Notification of exempt status, 2022. To note that exemption may not apply 2022-2023: an external audit, in addition to the internal audit, will be required	Appendix C
e.	**NOTED** : the SALC suscription increased membership charges	
f.	The councillors considered changing the internal auditor. To be formally resolved at the October meeting as six months will then have elapsed since the original motion was agreed. Next meeting	
g.	Councillors **RESOLVED to AGREE** to remain with the existing SAAA central external auditor appointment arrangements	
h.	Update on online banking acceptance from current signatories: the councillors have been supplied with the Lloyds forms	
i.	Transfer of Santander monies to EPC Lloyd's account: Cllr Bibbey agreed to email Santander	Cllr Bibbey
2022/60	**EXCHANGE OF INFORMATION:** Information may be shared (with the permission of the Chairman)	
	Next meetings 26th October 2022, 30th November 2022, December: No Meeting	

Meeting closed 9.30pm

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Appendix A

On 27 July 2022 at 16:58 the SID was installed on the B1112 on the pole in Little Eriswell. The SID was positioned to monitor traffic coming from the roundabout in the village of Lords Walk heading towards Lakenheath. Traffic speed was measured up until 5PM of 20 August 2022.

There are between 3800 and 4300 vehicles per weekday passing this point heading towards Lakenheath.

There are between 2500 and 3100 vehicles per day over the weekend heading towards Lakenheath.

The busiest times during the week are 15:30-17:30 (Avg. 510 cars p/h). Unlike other areas measured in the parish, there is only one daily peak.

The 85th Percentile Speed (most people) travel at or below **36.9 MPH** past his point.

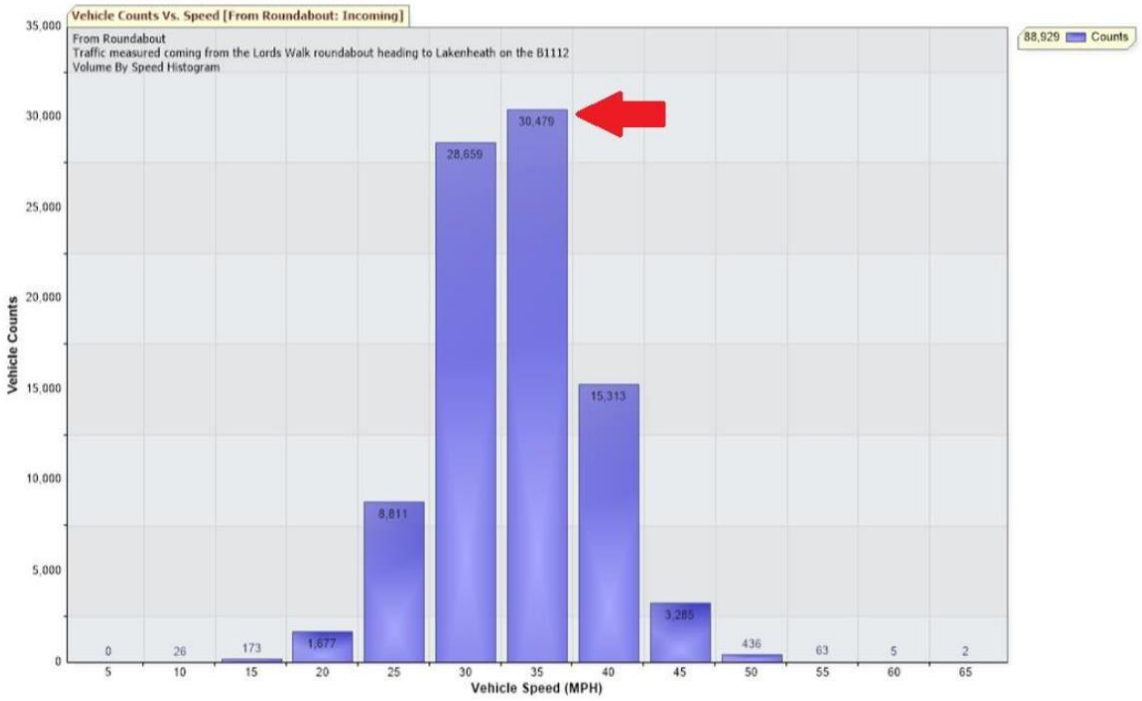
The 50th Percentile Speed (half the traffic) travel at or below **30.8 MPH** past his point.

The fastest speed recorded was **65MPH**.

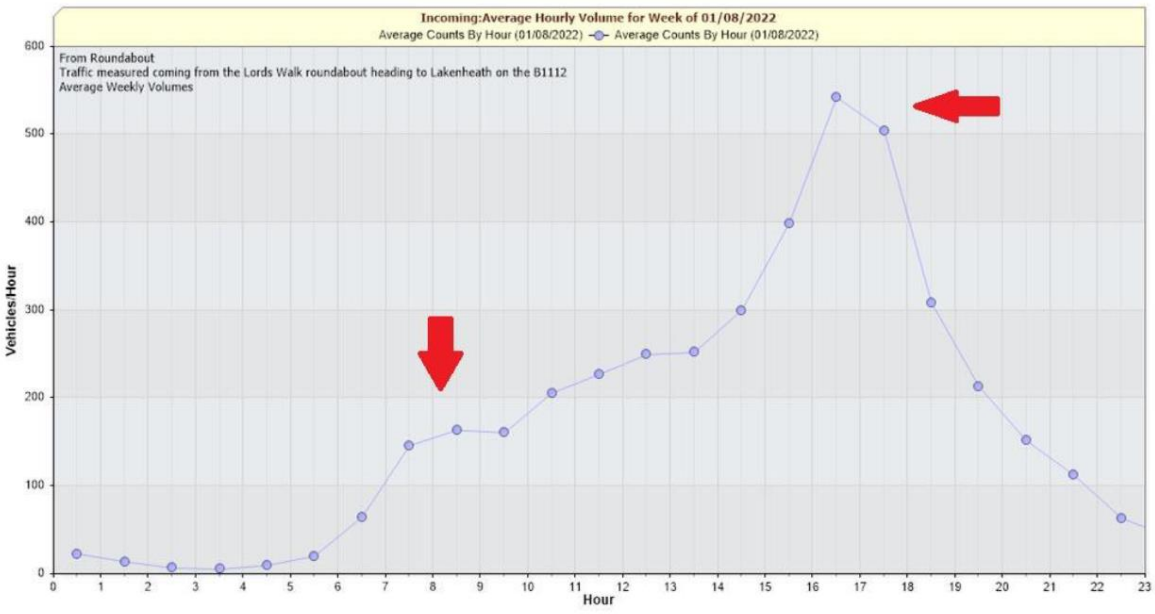
The next pages show:

- Speed vs vehicle counts at the point listed above.
- Typical hourly volumes (weekdays) passing this point
- Speed Limit exceedances

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27/07/2022 to 20/08/2022 in Little Eriswell – Traffic from Roundabout



Typical weekday volumes/hour heading from roundabout at Lords Walk to Lakenheath

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	6533	6547	7193	8615	8917	7140	4638
% over limit	55.1	55.1	54.7	54.1	54.7	58.5	61.0
Avg Speeder	34.8	34.7	34.8	34.8	34.9	35.0	35.2

Exceeding Speed Limit of 30MPH

Appendix B

ACCOUNTS PAYABLE AUGUST-SEPT 2022

Payee	Item	Amount		VAT
Staff cost	Aug-22	£318.98		
Staff cost	Sep-22	£318.78		
N Glading	Office expenses	£79.00		
GN Glading	Printer cartridge	£33.44		£5.57
N Glading	Re-imburse Land registry query	£3.00		
N Glading	Manna charge for meeting July + Sept	£20.00		
BHIB Insurance	PC insurance year 2	£736.55		
HMRC	tax paid	£239.20	after agenda	

Appendix C

Fri 02/09/2022 10:29

Dear Ms Glading,

SF0130: Receipt of documents – notification of exempt status, 2022

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2022 submitted to us for Eriswell Parish Council. By notifying us that Eriswell Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view here.

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.

The 2021/22 reporting year is the last year of our current five-year contract with SAAA. If we are appointed as your external auditor for the subsequent five-year contract for years 2022/23 to 2026/27, the timetable will be broadly similar to that for 2021/22. If we are not appointed as your external auditor, the successor auditor will contact you directly to notify you of their timetable

Kind regards,

SBA Team

For and on behalf of PKF Littlejohn LLP

T +44 (0) 20 7516 2200

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